

27 OCT 1972

MEMORANDUM FOR: Director of Computer Services**ATTENTION** : Director, SIPS Task Force**SUBJECT** : Computer Tapes for Voluntary Investment Plan Activity**REFERENCE** : Memo dtd 20 Sep 71 for D/OCS from D/Fin,
Subject: Voluntary Investment Plan

We have determined in collaboration with the Office of Personnel that all reports required of the Office of Computer Services in support of the Voluntary Investment Plan have been received insofar as 1971 activity is concerned, except for a single report. This report is to be a listing of all 1971 transactions for all participants, active and inactive, showing ending balances of shares and dollars which will be in agreement with control balances. When that listing has been received and reconciled, all tape files for 1971 activity may be destroyed insofar as our requirements are concerned.

STA

Thomas B. Yale
Director of Finance

CONCUR:

/s/Harry B. Fisher

Director of Personnel

8 NOV 1972

Date

(10/26/72)

Orig. & 1 - Adse
1 - CSAD
1 - C/Ret. Affairs
1 - DD/Pers-SP
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1 - D/Fin